

MEMORANDUM

DATE February 12, 2009
TO VOV City Council
FROM Planning & Zoning Commission
RE Report on Regular Called Meeting, Wednesday, February 4, 2009

Our meeting was called to order at 7:00 p.m. Those present included Chair Allison Thrash, Vice-Chair Judy Graci, Commissioners Jack Hirschhorn, Ron Montanez and welcome newest member Chris Wilder. David Gavenda was not present. Also present were Village Councilmember Justine Hlista-Blackmore and Village Secretary Jennifer Zufelt.

RE Item 2, Citizen Comments. None.

RE Item 3. Discussion and possible action regarding windmill energy regulation ordinance.

Judy Graci presented a draft ordinance which bans all windmills/wind energy apparatus within the Village's city limits. This draft ordinance has not been reviewed by either the Village Engineer or Village Attorney. The Commission believes the best process is if both the Commission and Council consider applications for construction/installation of wind energy apparatus on a case-by-case basis. Ron Montanez made a Motion to Recommend Approval of the draft ordinance, with Chris Wilder Seconding, and the Motion Passed unanimously.

RE Item 4. Discussion and possible action to schedule presentation on native plantings for our area.

In response to a concern about the Village's current ordinance language regarding landscaping and tree removal/replacement, Commissioner David Gavenda had already done the legwork in finding a state agency representative who would be happy to make a presentation to our community on recommended native plantings for our area, preservation of natural habitats, etc. Commissioners had thought the optimum time for such a presentation would be in the Spring, hence this agenda topic is being brought forward at this time. Village Secretary Jennifer Zufelt was asked to check with Commissioner Gavenda as to whether he wanted to follow-up with his state agency contact, or if he preferred she take his information and pursue it henceforward. Commissioners also asked that the state agency contact be asked to provide the Village with several possible presentation dates, so that a presentation time could be scheduled for all interested persons (Village Citizens, Council, Commission, BOA, General Public) and be well publicized within the Village and surrounding community.

RE Item 5. Discussion and possible action:

- a) Code of Ethics <Conflict of Interest> document<s>**
- b) Six-month goals of Commission**
- c) Oath of office and swearing-in of new and present Commissioners**

All Commissioners took the Oath of Office and were sworn in by our Village Secretary. All Commissioners signed both subject documents of item a) for each Commissioner's use as a guide and reminder of the parameters of the office and to offer reassurance of each Commissioner's commitment to his/her transparent, open and ethical service to the public.

MEMORANDUM

February 12, 2009

Page Two

After much discussion among Commissioners and the Village Secretary, and with valuable dialogue provided by Councilmember Hlista-Blackmore, the Commission determined the following areas to which its attention will be particularly directed:

- 1) Final PDD and ongoing application of Grason Communities;
- 2) PEC proposal for electrical lines within Village boundaries;
- 3) Process for Council/Commission/Public Review of current Village Comprehensive Plan and Development Ordinances {Councilmembers Hlista-Blackmore and Murphy are current Council designees for this area};
- 4) Planning for Village's future water and other utilities needs; and
- 5) Development of scope of peer review of BCRUA's third-party.

RE Item 6. Review and Discussion of Council Meeting Minutes of January 20, 2009.

Councilmember Justine Hlista-Blackmore and Village Secretary Jennifer Zufelt detailed the actions of Council at their last Council Meeting.

RE Item 7. Approval of Minutes January 7, 2009.

Ron Montanez made a Motion to Recommend Approval of the Minutes with Amendments, with Chris Wilder Seconding, and the Motion Passed unanimously.

RE Item 8. Future Meetings and Agenda Items.

The next Regular Meeting of the Commission is Wednesday, March 4, at 7:00 p.m. Commissioners will await Council action on public meeting date for presentation regarding native plantings, etc. for our area.

RE Item 9. Adjourn. Ron Montanez moved to Adjourn our Commission meeting at 8:15 p.m., with Chris Wilder seconding, and it passed unanimously.

Respectfully submitted,
Allison Thrash, Chair, Planning & Zoning Commission